



དཔལ་ལྷན་འབྲུག་གཞུང་།
 རྒྱལ་ཁབ་ཤིང་གཞི་གཞུང་ཚོགས།
 ROYAL GOVERNMENT OF BHUTAN
 ROYAL CIVIL SERVICE COMMISSION



HRD-FORM-17

Attach a
 Passport-size
 Photograph

APPLICATION FORM FOR
 IN-COUNTRY TRAINING PROGRAMME

1. *Brief particulars of the Applicant*

- (a) Name :
- (b) Sex :
- (c) Date of Birth :
- (d) Religion :
- (e) Citizenship ID Card No. :
- (f) Permanent Address :
- Gewog :
- Village :
- Dzongkhag :
- (g) Current Mailing Address :

2. *Academic qualification:*
 (Please start with the last Institution attended)

Name of institute	Country	Examination	Year	Percentage Scored
		Cl. VI		
		Cl. VII		
		Cl. X		
		Cl. XII		
		Bachelors Degree		
		Post Graduate		

3. *State whether, Presently Employed or Not Employed:*

4. *For Employed Candidates Only:*

- (a) Organization
- (b) Designation
- (c) Training Undertaken :

Institute/Agency	Country	Training/Course	Year	Duration

Copies of the documents attested by officials in grade 5 and above must be enclosed.

Name	Relation	Nationality	Occupation	Address
	Father			
	Mother			
	Brother			
	Sister			

6. *Details of Studies/Training Applied for:*

- (a) Course Title :
- (b) Institution :
- (c) Start Date :
- (d) Duration :
- (e) Level of Course :

7. I, hereby, certify that the above information is correct to the best of my knowledge. I understand that my application for training is liable to be rejected by an appropriate authority in the Royal Government in the event they find the above information incomplete or incorrect. I pledge that I will take the full course load prescribed by the institution and abide by the code of conduct of the Institute and In-country Training Rules and Regulations of the Royal Government and accept my liability for penalty as may be decided by the Royal Government.

Date : _____
Place : _____

Affix Legal Stamp
(Signature of Applicant)

8. In the event of any failure on the part of the above named person to abide by this undertaking, I, Emp. ID No..... hereby undertake to refunded to the Royal Government all the expenses incurred on his/her training and education till date by the Royal Government of Bhutan or by Donor Agency/Agencies assisting the Royal Government and also agree to accept any penalty levied under the Training Rules and Regulations.

Date : _____
Place : _____

Affix Legal Stamp
(Signature of Guarantee)

Name
Relation with the candidate
Designation/Occupation
Citizenship ID No.
Gewog
Dungkhag
Dzongkhag
Organization

NB: The Head of the Training Institute/agency is required to forward Original copy of HRD-17 Form to the Secretary, RCSC within one month of commencement of Training/Course.