

## OCCUPATIONAL HEALTH AND SAFETY POLICY STATEMENT

### DECLARATION

The management of Technic Training Institute Samthang in Wangdue Phodrang is firmly committed to a policy enabling all training activities to be carried out safely and with all possible measures taken to remove, or at least reduce risks to the health, safety and welfare of trainees, trainers, visitors, and anyone else who may be affected by our operations.

We are committed to fully complying with the Labour and Employment Act of Bhutan 2007 and relevant Occupational Health and Safety legislation.

### RESPONSIBILITIES

#### ❖ The Management will:

- provide and maintain a safe working environment through recognizing, assessing, controlling and evaluating hazards at the workplace periodically;
- provide and maintain plant and toxic substances in a safe condition (If any);
- implement emergency management plans/procedures;
- provide and maintain facilities for the welfare of trainers and trainees;
- provide information, instruction, training and supervision that is reasonably necessary to ensure that all are safe from injury and risk to health;
- assign clear roles and responsibilities at different levels in terms of health and safety at work;
- provide a commitment to consult and co-operate with faculty and trainees in all matters relating to health and safety in the workplace;
- provide a budget for occupational safety and health programs as per availability;
- integrate health and safety in all decisions including those dealing with the purchase of equipment, machinery and material;
- provide a commitment to continually improve our performance through periodically reviewing policy, regular monitoring and effective safety management.

#### ❖ Trainers and trainees of the institute shall:

- comply with any direction given by management for health and safety;
- comply with safe work practices with the intent of avoiding harm/injury to himself or herself and others and damage to plant and equipment;
- take reasonable care of the health and safety of himself or herself and others;
- wear and maintain personal protective equipment and clothing where necessary;
- not misuse or unnecessarily interfere with anything provided for health and safety;
- report accidents and incidents, no matter how minor, occurring on the job immediately;
- report all known or observed hazards to the OHS focal person or Management.

❖ We ensure that all visitors shall adhere to the health and safety rules of the Institute.

Policy statement endorsed by:



**PRINCIPAL, TTI SAMTHANG Date: 30/08/2022**

Name, signature and seal of authorized person



**MR. TANDIN (OHS FOCAL PERSON)**