



དཔལ་ལུན་འབྲུག་གཞུང་།  
 ལྷན་ཁག་གི་འཕེལ་རྒྱུ་ལྷན་ཁག་།

**ROYAL GOVERNMENT OF BHUTAN**  
**ROYAL CIVIL SERVICE COMMISSION**



**HRD-FORM - 17**

**APPLICATION FORM FOR  
 IN-COUNTRY TRAINING PROGRAMME**

Attach  
 Passport-size  
 photograph

1. *Brief particulars of the Applicant*

- (a) Name :
- (b) Sex :
- (c) Date of Birth :
- (d) Religion :
- (e) Citizenship ID Card No. :
- (f) Permanent Address :
- Gewog :
- Village :
- Dzongkhag :
- (g) Current Mailing Address :

2. *Academic qualification:  
 (Please start with the last Institution attended)*

Name of institute	Country	Examination	Year	Percentage Scored
		Cl. VI		
		Cl. VIII		
		Cl. X		
		Cl. XII		
		Bachelors Degree		
		Post Graduate		

3. *State whether, Presently, Employed or Not Employed:*

4. *For Employed Candidates Only:*

- (a) Organization :
- (b) Designation :
- (c) Training Undertaken :

Institute/Agency	Country	Training/Course	Year	Duration

*Copies of the documents attested by officials in grade 5 and above must be enclosed.*

5. Particulars of Parents & Relatives:

Name	Relation Nationality	Nationality	Occupation	Address
	Father			
	Mother			
	Brother			
	Sister			

6. Details of Studies/Training Applied for:

- (a) Course Title :  
 (b) Institution :  
 (c) Start Date :  
 (d) Duration :  
 (e) Level of Course :

7. I, hereby, certify that the above information is correct to the best of my knowledge. I understand that my application for training is liable to be rejected by an appropriate authority in the Royal Government in the event they find the above information incomplete or incorrect. I pledge that I will take the full course load prescribed by the institution and abide by the code of conduct of the Institute and In-country Training Rules and Regulations of the Royal Government and accept my liability for penalty as may be decided by the Royal Government.

Date :  
 Place :

**Affix Legal Stamp  
 (Signature of Applicant)**

8. In the event of any failure on the part of the above named person to abide by this undertaking, I, .....**Emp.ID**..... hereby undertake to refunded to the Royal Government all the expenses incurred on his/her training and education till date by the Royal Government of Bhutan or by Donor Agency/Agencies assisting the Royal Government and also agree to accept any penalty levied under the Training Rules and Regulations.

Date :  
 Place :

**Affix Legal Stamp  
 (Signature of Guarantee)**

Name :  
 Relation with the candidate :  
 Designation/Occupation :  
 Gewog :  
 Dungkhag :  
 Dzongkhag :  
 Organization :

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**NB:** The Head of the Training Institute/agency is required to forward Original copy of HRD-17 Form to the Secretary, RCSC within one month of commencement of Training/Course.